

#### **STATEMENT**

#### ARMECONOMBANK OJSC Board meetings (January 2024)

The Board discussed and took notice of the following:

- 1. ARMECONOMBANK OJSC Executive Board performance report for 4th quarter 2023 by CEO (Chairman of the Executive Board).
- 2. ARMECONOMBANK OJSC 4th quarter 2023 Budget Performance Report by CEO (Chairman of the Executive Board).
- 3. Performance Report for 4th quarter 2023 by ARMECONOMBANK OJSC Chief Accountant.
- 4. Performance Report for 4th quarter 2023 by ARMECONOMBANK OJSC Ombudsman.
- 5. Performance report for 4th quarter 2023 by the Head of ARMECONOMBANK OJSC Loan Monitoring and Problem Assets Recovery Department.
- 6. Performance Report for 4th quarter 2023 by the Head of ARMECONOMBANK OJSC Internal Audit Department.
- 7. Performance Report on 2023 Plan of Operations of ARMECONOMBANK OJSC Internal Audit Department by the Head of Internal Audit Department.
- 8. Performance Report for 4th quarter 2023 by the Head of Internal Observations Division.
- 9. Performance Report for 2023 Plan of Operations of ARMECONOMBANK OJSC Internal Observations Division.
- 10. Performance Report for 4th quarter 2023 by ARMECONOMBANK OJSC Compliance Officer.

The following internal regulatory documents were discussed and approved:

- 1. Plan of 2024 Activities of ARMECONOMBANK OJSC Board.
- 2. Schedule of Annual Review and Approval of Internal Regulatory Documents of ARMECONOMBANK OJSC.
- 3. Semi-Annual Plan of ARMECONOMBANK OJSC Compliance Officer.
- 4. Procedure for ARMECONOMBANK OJSC Information Policy.
- 5. Procedure for Transactions in ARMECONOMBANK OJSC Securities by Management, Other Employees, and Significant Participants
- 6. Procedure for ARMECONOMBANK OJSC Operating Risk Management.
- 7. Procedure for ARMECONOMBANK OJSC Credit Risk Assessment.
- 8. Procedure for Internal Processes of Assessment of ARMECONOMBANK OJSC Gross and Contamination Risks and Capital Adequacy.
- 9. ARMECONOMBANK OJSC Risk Management Policy.
- 10. Procedure for Opening, Maintaining, and Closing ARMECONOMBANK OJSC Correspondent Accounts.
- 11. Plan of Actions for Continuity of ARMECONOMBANK OJSC Business Processes in the Event of Natural and Other Disasters or War.
- 12. ARMECONOMBANK OJSC Investment Policy.
- 13. Procedure for Protection from Malicious Codes and Use of Dynamic Codes in ARMECONOMBANK OJSC.
- 14. ARMECONOMBANK OJSC Clear Desk and Clear Screen Policy.
- 15. Procedure for Use and Disposal of Data Carriers in ARMECONOMBANK OJSC.
- 16. Procedure for Classification and Management of ARMECONOMBANK OJSC Information,
- 17. Procedure for Monitoring and Logging of ARMECONOMBANK OJSC Information Systems.



- 18. Procedure for Storage and Use of ARMECONOMBANK OJSC Employees' Personal Data.
- 19. Procedure for ARMECONOMBANK OJSC Motivation and Penalties.



#### STATEMENT

#### ARMECONOMBANK OJSC Board meetings (February 2024)

The following internal regulatory documents governing the normal operation of the Bank were discussed and approved:

- 1. Procedure for ARMECONOMBANK OJSC Currency Risk Assessment.
- 2. Procedure for ARMECONOMBANK OJSC Interest Rate Risk Assessment.
- 3. Procedure for ARMECONOMBANK OJSC Liquidity Risk Assessment.
- 4. Procedure for Management of Vulnerabilities in ARMECONOMBANK OJSC Information Security System.
- 5. Procedure for Operations in Internet and Use of Corporate Email in ARMECONOMBANK OJSC.
- 6. Policy of Protection of ARMECONOMBANK OJSC Intellectual Property Rights.
- 7. Regulation-Job Description of ARMECONOMBANK OJSC Branch Management Department.
- 8. Procedure for Placement of Deposits with ARMECONOMBANK OJSC.

Procedure for Placement of Bank Deposits with ARMECONOMBANK OJSC and Procedure for Placement of Child Deposits with ARMECONOMBANK OJSC were annulled.

- 9. Regulation-Job Description of ARMECONOMBANK OJSC Retail Lending Department.
- 10. Procedure for Transfers by Payment Orders in ARMECONOMBANK OJSC

Procedure for Payment of Salaries and Other Remunerations through ARMECONOMBANK OJSC Plastic Cards was annulled.

- 11. Procedure for Rating of ARMECONOMBANK OJSC Branches and Bonus-Based Employee Remuneration System.
- 12. ARMECONOMBANK OJSC Advertising Policy.
- 13. Procedure for ARMECONOMBANK OJSC Property Sale Tenders.
- 14. Procedure for Providing Means of Transportation and Communication in ARMECONOMBANK OJSC.
- 15. Procedure for Providing ARMECONOMBANK OJSC Loans Against Pledge of Golden Items
- 16. Procedure for Accountless Money Transfers Between ARMECONOMBANK OJSC Branches.
- 17. Policy of Compliance of ARMECONOMBANK OJSC With International Sanctions.
- 18. ARMECONOMBANK OJSC 2024-2026 Prospective Development Plan.



#### STATEMENT

#### ARMECONOMBANK OJSC Board meetings (March 2024)

The following internal regulatory documents governing the normal operation of the Bank were discussed and approved:

- 1. Policy of Storage and Management of ARMECONOMBANK OJSC Passwords, Keys, and Electronic Verification Files.
- 2. Procedure for Management of Risks and Information Security Incidents in ARMECONOMBANK OJSC.
- 3. ARMECONOMBANK OJSC Recovery Plan.
- 4. ARMECONOMBANK OJSC Marketing Policy.
- 5. Regulation-Job Description of ARMECONOMBANK OJSC Premises Management.
- 6. Procedure for Providing ARMECONOMBANK OJSC Structural Units and Branches with Supplies and Withdrawal Thereof from Head Office Warehouse.
- 7. Procedure for Providing Petty Cash in ARMECONOMBANK OJSC.
- 8. Regulation-Job Description of ARMECONOMBANK OJSC Cash Flows Management Division.
- 9. Procedure for Issue of ARMECONOMBANK OJSC Documentary Letters of Credit and Bank Guarantees.
- 10. Procedure for ARMECONOMBANK OJSC Central Archive.
- 11. Policy for Transactions in ARMECONOMBANK OJSC Derivative Instruments.
- 12. Regulation-Job Description of ARMECONOMBANK OJSC Compliance Division.
- 13. Regulation-Job Description of ARMECONOMBANK OJSC Risk Management Department.
- 14. List of Reports to ARMECONOMBANK OJSC Board.
- 15. Regulation-Job Description of ARMECONOMBANK OJSC Plastic Cards Department.
- 16. Regulation-Job Description of ARMECONOMBANK OJSC Post-Operations Division.
- 17. Regulation-Job Description of ARMECONOMBANK OJSC Customer Support Center.
- 18. Regulation-Job Description of ARMECONOMBANK OJSC Central Office (Department) for Customer Service.
- 19. Procedure for Providing ARMECONOMBANK OJSC Plastic Payment Cards.

The report by ARMECONOMBANK OJSC Internal Audit Department on post-audit work and efficiency of the bank's internal control system in 4th quarter 2022 was discussed and noted.



#### STATEMENT ARMECONOMBANK OJSC Board meetings (April 2024)

The Board discussed and took notice of the following:

- 1. ARMECONOMBANK OJSC Executive Board performance report for 1st quarter 2024 by CEO (Chairman of the Executive Board).
- 2. ARMECONOMBANK OJSC 1st quarter 2024 Budget Performance Report by CEO/ Chairman of the Executive Board).
- 3. Performance Report for 1st quarter 2024 by ARMECONOMBANK OJSC Chief Accountant.
- 4. Performance Report for 1st quarter 2024 by ARMECONOMBANK OJSC Ombudsman.
- 5. Performance report for 4th quarter 2024 by the Head of ARMECONOMBANK OJSC Loan Monitoring and Problem Assets Recovery Department.
- 6. Performance Report for 1st quarter 2024 by the Head of ARMECONOMBANK OJSC Internal Audit Department.
- 7. Performance Report for 1st quarter 2024 by the Head of Internal Observations Division.
- 8. Performance Report for 1st quarter 2024 by Compliance Officer.
- 9. Report on internal capital adequacy assessment process.

- 1. Procedure for Providing ARMECONOMBANK OJSC Loans Secured by Immovable Property/Purchase Title:
- 2. ARMECONOMBANK OJSC Anti-Crisis Liquidity Plan.
- 3. Procedure for ARMECONOMBANK OJSC Information Security Arrangements.
- 4. Procedure for Development, Operation and Maintenance of ARMECONOMBANK OJSC Information Systems.
- 5. Procedure for Marking and Identification of ARMECONOMBANK OJSC Documents.
- 6. Procedure for Operation, Testing, and Restoration of ARMECONOMBANK OJSC Main Servers.
- 7. Procedure for Management of ARMECONOMBANK OJSC Firewalls.
- 8. Procedure for Operations via ARMECONOMBANK OJSC Remote Workstation.
- 9. Policy for Granting User Authorities in ARMECONOMBANK OJSC.
- 10. Procedure for Establishment of ARMECONOMBANK OJSC Risk Management Limits.
- 11. Procedure for ARMECONOMBANK OJSC Reputation Risk Assessment.
- 12. Procedure for ARMECONOMBANK OJSC Budgeting and Composition of Prospective Development Plan.
- 13. Procedure for Collection, Service, and Troubleshooting of ARMECONOMBANK OJSC ATMs.
- 14. Regulation-Job Description of ARMECONOMBANK OJSC Marketing Division.



- 15. Plan of Actions for Continuity of ARMECONOMBANK OJSC Business Processes in the Event of Theft, Robbery, and Terrorism.
- 16. Procedure for ARMECONOMBANK OJSC Human Resources Policy (Internal Discipline Rules).
- 17. Regulation-Job Description of ARMECONOMBANK OJSC Internal Observations Division.
- 18. Regulation-Job Description of ARMECONOMBANK OJSC Information Security Division.
- 19. Procedure for Monitoring the Loans Provided by ARMECONOMBANK OJSC.



## STATEMENT ARMECONOMBANK OJSC Board meetings (May 2024)

The following internal regulatory documents governing the normal operation of the Bank were discussed and approved:

- 1. Procedure for Checking the Qualification and Professional Eligibility of ARMECONOMBANK OJSC Managers.
- 2. Plan of Actions for Continuity of ARMECONOMBANK OJSC Business Processes.
- 3. Plan of Technical Risk Reduction Actions and Recovery Operations in ARMECONOMBANK OJSC.
- 4. Regulation-Job Description of ARMECONOMBANK OJSC Internal Audit Department.
- 5. Procedure for Confidential Document Circulation in ARMECONOMBANK OJSC.
- 6. Procedure for Arrangement of ARMECONOMBANK OJSC Board Activities.
- 7. Regulation for Classification of ARMECONOMBANK OJSC Financial Assets and Provisioning of Possible Losses.
- 8. Procedure for Providing ARMECONOMBANK OJSC Loans (Guarantees) Secured by Cash, and Guarantees Against Other Collateral.
- 9. Procedure for Providing ARMECONOMBANK OJSC Loans for Purchase of Standardized Gold Bars.
- 10. Procedure for Providing ARMECONOMBANK OJSC Student Loans to Individuals.
- 11. Procedure for Providing ARMECONOMBANK OJSC Loans for Purchase of Goods and Services.
- 12. Procedure for Providing ARMECONOMBANK OJSC Mortgage Loans.



## STATEMENT ARMECONOMBANK OJSC Board meetings (June 2024)

The following internal regulatory documents governing the normal operation of the Bank were discussed and approved:

- 1. Procedure for Providing and Servicing ARMECONOMBANK OJSC Personal Safekeeping Boxes.
- 2. Procedure for ARMECONOMBANK OJSC Construction and Repair Works.
- 3. Procedure for Execution and Servicing of ARMECONOMBANK OJSC Financing against Accounts Receivable (Factoring)
- 4. Regulation-Job Description of ARMECONOMBANK OJSC Loan Monitoring and Problem Assets Recovery Department.
- 5. Procedure for Use of ARMECONOMBANK OJSC Portable Equipment.
- 6. Policy for Management of Continuity of ARMECONOMBANK OJSC Business Processes.
- 7. ARMECONOMBANK OJSC Information Security Policy.
- 8. Regulation-Job Description of ARMECONOMBANK OJSC Security Department.
- 9. Procedure for Anti-Money Laundering and Combating the Financing of Terrorism in ARMECONOMBANK OJSC.
- 10. Procedure for Providing Investment and Non-Core Services in ARMECONOMBANK OJSC.
- 11. ARMECONOMBANK OJSC Risk Management Policy.
- 12. Procedure for Payment of ARMECONOMBANK OJSC Dividends.
- 13. Procedure for Providing ARMECONOMBANK OJSC Agricultural Loans.
- 14. Regulation-Job Description of ARMECONOMBANK OJSC International Operations Department.
- 15. Procedure for Opening and Servicing Bank Accounts in ARMECONOMBANK OJSC.
- 16. Procedure for Placement of Bank Deposits with ARMECONOMBANK OJSC.
- 17. Procedure for Providing ARMECONOMBANK OJSC Plastic Payment Cards.
- 18. Procedure for Providing ARMECONOMBANK OJSC Plastic Gift Cards.

The report by ARMECONOMBANK OJSC Internal Audit Department on post-audit work and efficiency of the bank's internal control system in 1st quarter 2024 was discussed and noted.



## STATEMENT ARMECONOMBANK OJSC Board meetings (July 2024)

The Board discussed and took notice of the following:

- 1. ARMECONOMBANK OJSC Executive Board performance report for 2nd quarter 2024 by CEO (Chairman of the Executive Board).
- 2. ARMECONOMBANK OJSC 2nd quarter 2024 Budget Performance Report by CEO (Chairman of the Executive Board).
- 3. Performance Report for 2nd quarter 2024 by ARMECONOMBANK OJSC Chief Accountant.
- 4. Performance Report for 2nd quarter 2024 by ARMECONOMBANK OJSC Ombudsman.
- 5. Performance Report on Loan Monitoring Division's activities in 2nd quarter 2024 by the Head of ARMECONOMBANK OJSC Loan Monitoring and Problem Assets Recovery Department.
- 6. Performance Report for 2nd quarter 2024 by the Head of ARMECONOMBANK OJSC Internal Audit Department.
- 7. Performance Report for 2nd quarter 2024 by the Head of Internal Observations Division.
- 8. Performance Report for 2nd quarter 2024 by ARMECONOMBANK OJSC Compliance Officer.

- 1. Regulation of ARMECONOMBANK OJSC Executive Board.
- 2. Regulation-Job Description of ARMECONOMBANK OJSC Strategy and Methodology Department.
- 3. Procedure for Opening and Servicing of ARMECONOMBANK OJSC Payment (Plastic) Card Credit Lines:
- 4. Regulation of ARMECONOMBANK OJSC Audit Committee.
- 5. Regulation of ARMECONOMBANK OJSC Human Resources Policy Committee.
- 6. Regulation of ARMECONOMBANK OJSC Risk Committee.
- 7. Procedure for Outsourcing of ARMECONOMBANK OJSC Operations.
- 8. Procedure for ARMECONOMBANK OJSC Code of Conduct.
- 9. Procedure for Evaluation of ARMECONOMBANK OJSC Employees.
- 10. Regulation-Job Description of ARMECONOMBANK OJSC Legal Department.
- 11. Procedure for Purchase and Management of Fixed Assets, Supplies, and Services, and Write-off and Sale of Fixed Assets and Supplies in ARMECONOMBANK OJSC.
- 12. Procedure for ARMECONOMBANK OJSC Liquidity Management.
- 13. Procedure for Providing ARMECONOMBANK OJSC MY TRANSFER Service.
- 14. Policy of Storage and Management of ARMECONOMBANK OJSC Passwords, Keys, and Electronic Verification Files.
- 15. Regulation-Job Description of ARMECONOMBANK OJSC Commercial Lending Department.
- 16. ARMECONOMBANK OJSC Environmental and Social Risk Management Policy.



# STATEMENT ARMECONOMBANK OJSC Board meetings (August 2024)

- 1. Procedure for ARMECONOMBANK OJSC Operations with Securities.
- 2. Regulation-Job Description of ARMECONOMBANK OJSC Staff.
- 3. Procedure for Drafting ARMECONOMBANK OJSC Internal Regulatory Documents.
- 4. Regulation-Job Description of ARMECONOMBANK OJSC Documentary Support Division.
- 5. Regulation-Job Description of ARMECONOMBANK OJSC Plastic Cards Department.
- 6. Procedure for Rating of ARMECONOMBANK OJSC Branches and Bonus-Based Employee Remuneration System.
- 7. Regulation-Job Description of ARMECONOMBANK OJSC Branches.
- 8. Regulation-Job Description of ARMECONOMBANK OJSC NAIRI MEDICAL CENTER Branch. Policy of Combating Financial Crimes at Sil Multifunction Financial Group



## STATEMENT ARMECONOMBANK OJSC Board meetings (September 2024)

The following internal regulatory documents governing the normal operation of the Bank were discussed and approved:

- 1. Regulation-Job Description of ARMECONOMBANK OJSC Internal Audit Department.
- 2. Procedure for Issue of ARMECONOMBANK OJSC Plastic Payment Cards.
- 3. Procedure for Operations via S.W.I.F.T Worldwide Interbank Financial Telecommunication " System in ARMECONOMBANK OJSC.
- 4. ARMECONOMBANK OJSC Information Exchange Policy.
- 5. Policy of Login to ARMECONOMBANK OJSC Operating and Application Systems, Work Hours, and Security Measures.
- 6. Procedure for Securing Liabilities on Collateral in ARMECONOMBANK OJSC.
- 7. Procedure for Intrabank Currency Conversions in ARMECONOMBANK OJSC.
- 8. Procedure for Delivery of Funds Received via Golden Money Transfer International Clearing System.
- 9. Regulation-Job Description of ARMECONOMBANK OJSC Dealing Center Department.
- 10. Regulation-Job Description of ARMECONOMBANK OJSC Limited Financial Operation Branches.

The report by ARMECONOMBANK OJSC Internal Audit Department on post-audit work and efficiency of the bank's internal control system in 2nd quarter 2024 was discussed and noted.



## STATEMENT ARMECONOMBANK OJSC Board meetings (October 2024)

The following internal regulatory documents governing the normal operation of the Bank were discussed and approved:

- 1. Procedure for Inventory of ARMECONOMBANK OJSC Assets and Liabilities.
- 2. Procedure for Bonus Remuneration System for Eligible Loan Specialists of ARMECONOMBANK OJSC.
- 3. Policy for Execution of ARMECONOMBANK OJSC Civil Law Contracts.
- 4. Procedure for Documentary Collection in ARMECONOMBANK OJSC.
- 5. Procedure for Transactions with Parties Related to the Bank and Parties Interested in the Bank's Transactions.
- 6. Procedure for Backup (Archiving) of ARMECONOMBANK OJSC Information Systems and Information.
- 7. Procedure for Selection of Independent Auditor Institution by ARMECONOMBANK OJSC.
- 8. Procedure for ARMECONOMBANK OJSC Paperwork, Written Communications, and Document Circulation.
- 9. Regulation of ARMECONOMBANK OJSC Asset and Liability Committee.
- 10. Procedure for Foreign Currency, Attraction and Placement Operations in ARMECONOMBANK OJSC.
- 11. Procedure for Opening and Servicing Bank Accounts in ARMECONOMBANK OJSC.
- 12. ARMECONOMBANK OJSC Policy for Anti-Money Laundering and Combating the Financing of Terrorism.

The report by ARMECONOMBANK OJSC Internal Audit Department on post-audit work and efficiency of the bank's internal control system in 2nd quarter 2024 was discussed and noted.



# STATEMENT ARMECONOMBANK OJSC Board meetings (November 2024)

- 1. Procedure for ARMECONOMBANK OJSC Transfers via Clearing Systems.
- 2. Procedure for Opening and Servicing ARMECONOMBANK OJSC Social Package Accounts.
- 3. ARMECONOMBANK OJSC Lending Policy.
- 4. Procedure for Providing ARMECONOMBANK OJSC Home Micro Loans and "Solar" Loans.
- 5. Regulation-Job Description of ARMECONOMBANK OJSC Information Technologies Department.
- 6. Procedure for Transactions with Parties Related to the Bank and Parties Interested in the Bank's Transactions.
- 7. ARMECONOMBANK OJSC Policy for Anti-Money Laundering and Combating the Financing of Terrorism.